

Invoice Statuses

Invoices follow stages which are draft, sent, unpaid, partially paid & paid, overdue. See below for description.

Status	Occurs When?
Draft	The invoice has been created and saved successfully with all the essential details.
Sent	The invoice has been sent to customers, or has been marked as Sent.
Unpaid	The invoice has been sent to customers, but the payment is yet to be received. This includes all invoices that are Overdue and Partially Paid.
Overdue	The invoice is past its Due Date, but the payment has not been received.
Partially Paid	A part of the invoice Total has been paid, but there's still some Balance Due.
Paid	The invoice Total has been completely paid, either through online or offline payments.

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